

**Glen Carbon Fire Protection District  
199 South Main Street  
Glen Carbon, Illinois 62034**

**December 19, 2023 – Minutes of the Regular December 2023 Meeting**

This meeting was originally scheduled for Jan 2, 2024 but due to a state requirement to adopt a paid leave ordinance before the end of the year it was rescheduled for Dec 19, 2023.

The Meeting was convened at 6:59 PM by President Harris

Trustees present: President Harris, Trustees Humes, Williams, and Woolsey. Trustee Dunn was present virtually.

Trustee absent: None.

Fire/EMS Mgmt Present: Chief Whitaker, Dep Chief Hood, Asst. Chief Bowles, and Lt. Perez. Firefighters Slemer and Wahl.

PLEDGE OF ALLEGIANCE

NOTICE THAT ITEMS MAY BE TAKEN OUT OF ORDER

INPUT FROM THE PUBLIC: None

MINUTES OF PREVIOUS MEETINGS: Trustee Woolsey moved to approve the minutes of the November regular meeting. Trustee Humes seconded and the minutes were approved by unanimous vote.

PRESENTATIONS: None

COMMUNICATIONS: A plaque from the Marine Corps reserve recognizing the District's contribution of a huge quantity of toys to the Toys for Tots program.

Letter from the Employment Security Division.

Letter from the County Clerk concerning use of Station 1 for the 2024 primary election.

Letter from Anderson Hospital congratulating the District and its paramedics on STEMI efforts.

Several Christmas Cards.

ANNUAL CHECKLIST: No action was required. It was noted that a notice of tax exempt status is due in January at the Board of Review. Trustee Williams will see that it is delivered whenever the County computers will accept it. Trustee Hood will provide a schedule of 2024 meetings.

TREASURER'S REPORT: Due to the early date of this meeting final data for the Treasurer's Report was not available.

CHIEFS REPORT: Information for the Chief's Report was not available due to the early scheduling of the meeting.

PERSONNEL: Addition of PoC FF Scott Coon. Resignation of PoC FFs Joshua Mayfield, Rachel Robert, and Andrew Treat. Motion to approve these actions was made by President Harris and seconded by Trustee Woolsey. Actions were approved unanimously.

INTERNAL ISSUES/ACCIDENTS: None.

OLD BUSINESS: The deed transferring a portion of the Heritage Rail Parking Lot was recorded. The property now belongs to the Madison County Transit District.

NEW BUSINESS: On motion by Trustee Williams, seconded by President Harris, and approved by unanimous vote, the duties of Assistant Fire Chief were modified to include a variety of recording keeping and other data relating tasks to be finalized over the coming months. A stipend of \$1500 per month was authorized in compensation for the additional duties.

Ordinance number 23-229 establishing a rule for paid leave was approved, as required by the State, on motion by Trustee Humes, seconded by Trustee Woolsey and passed unanimously.

There was a discussion of a settlement offer concerning a bill for treatment and ambulance transport. On the advice of Chief Whitaker the Board concurred in acceptance of the offer.

A committee was formed to oversee the replacement of Unit 1943, an ambulance that is nearing the end of its service life. On motion by President Harris, seconded by Trustee Williams and passed unanimously the committee was approved. Trustee Dunn will represent the District Board on this committee.

End of Life Equipment: None

Items Over \$20,000: None.

Items Under \$20,000: None

Training Requests: FF Wahl for Fire Department Incident Safety Officer -\$575.00.

FF Campbell for Fire Department Incident Safety Officer -\$565.00.

Advanced Fire Officer for FF Campbell -\$1,495.00. Trustee Humes moved to approve these requests. Motion was seconded by President Harris and passed unanimously.

ASIM (Active Shooter Incident Management) Train the Trainer Class -\$17,991.00. This amount is an initial payment to get the operation started. Various participating Departments/Districts will pay their share later, reimbursing the GCFPD. Our share will be \$1800.00. Trustee Harris moved to approve these requests. Motion was seconded by Trustee Williams and passed unanimously.

Chief Whitaker wanted the Board to be aware that FF Hargis sustained an injury during training during the summer (2023). The initial report was that the injury was of little concern but now appears to be more serious with rotator cuff damage and torn ligaments. At FF Hargis' option there will be no Workers' Compensation claim.

There was a discussion about interviews conducted on December 18<sup>th</sup> for FF/Paramedic positions. Trustee Williams is concerned that the the quality of candidates is subpar compared to past years. Chief Whitaker concurred. There appears to be nothing to be done about it now but the Chief presented a solution involving SWIC internships paid for by the College that may allow us to grow out own candidates in-house.

Closing Input From The Public: None

There being no further business to attend to President Harris moved to adjourn. Motion was seconded by Trustee Woolsey and the meeting was adjourned by unanimous vote at 7:45 PM.

Submitted By: Ron Williams  
GCFPD Secretary

2024 Meeting Schedule: TBD