

**Glen Carbon Fire Protection District
199 South Main Street
Glen Carbon, Illinois 62034**

August 29, 2023 – Minutes of the Regular August 2023 Meeting

The Meeting was convened at 7:00 PM by President Harris.

Trustees present: President Harris, Trustees Humes, Williams, and Woolsey.

Trustee absent: Trustee Dunn.

Fire/EMS Mgmt Present: Chief Whitaker, Dep Chief Hood.

Fire Fighters/EMS and others present: FF Ralph Well.

PLEDGE OF ALLEGIANCE

NOTICE THAT ITEMS MAY BE TAKEN OUT OF ORDER

INPUT FROM THE PUBLIC: None

PRESENTATIONS: None.

MINUTES OF PREVIOUS MEETINGS: Trustee Woolsey moved to approve the minutes of the July regular meeting. Trustee Humes seconded and the minutes were approved by unanimous vote.

There was discussion of the 2023 budget and a hearing on the budget. It was determined that the public notice of the hearing was erroneous, based on a misunderstood date by legal counsel and therefore no action was taken. This matter will be taken up at a special meeting in October.

COMMUNICATIONS: Letter from Senator Erica Harris announcing a \$500 tax credit available to volunteer emergency workers; New address at 24 Ginger Creek Parkway (two facilities combined); New address at 6651 Governor's Parkway (Olive Garden); Notice of public hearing (see above); August 8, 2023 Safety Committee Meeting Minutes; IPRF Letter concerning required renewal payroll request; Letter from Village concerning the flood zone; Letter from legal counsel concerning publishing notice of hearing.

ANNUAL CHECKLIST: Trustee Woolsey noted that the only actions on the calendar were the budget (see above), and the annual school safety drills. Deputy Chief Hood has the various safety drills either underway or scheduled. No other action required.

TREASURER'S REPORT: Trustee Humes presented the July Treasurer's Report.

	FIRE	EMS	TOTAL
Beginning Balance	1,174,385.75	889,222.30	2,063,608.05
Deposits	346,299.24	345,507.12	691,806.36
Expenditures	(115,838.71)	(99,189.19)	(215,027.90)

Net Activity	230,460.53	246,317.93	476,778.46
Ending Balance	1,404,846.28	1,135,540.23	2,540,386.51
Bank Balance	1,403,924.29	1,153,289.75	2,557,214.04

President Harris moved to accept and approve the annual audit performed by C. J. Schosser & Company. Trustee Williams seconded and audit was approved unanimously

Trustee Humes presented the results of the Request for Proposal for audit services. Seven companies responded. It is apparent that accounting firms are suffering a staffing problem. Six of the respondents said they were unable to offer their services due to staffing shortages. C.J. Schosser is able to perform the audit for the FY ending May 31, 2024 at cost of \$6,500. Schosser is our current auditor and President Harris noted that retaining them for another year goes against the County Board Chairman’s advice to change auditors regularly, but in this case we have no alternative. We tried.

Trustee Humes moved to accept the Schosser proposal and engage them for another year. Trustee Woolsey seconded and the motion was passed unanimously.

**CHIEF’S REPORT:
EMS CALLS**

July	Current	Last Year	Change
Month	117	122	Down 4.1%%
YTD	828	868	Down 4.6%

Fire-Medical Assist– Total 114; Power line down (11), CNX Enroute (10), Fire Alarm (6), Gas Leak (1), Brush Fire (2), CO Incident (3), Elec Wiring (3), Assist Public (2), MVC (1), Car Fire (1), Construction Equipment Fire (1).

Mutual Aid EMS – 21 Total: Collinsville (3); Maryville (8); Edwardsville (5); Rural Med (3); Highland (2).

Mutual Aid Fire – 2 Total: Edwardsville (1); Collinsville (1).

Monthly training hours = 822.5 and included Annual Fire Service Vehicle Operator Course, Multi-Company Scenarios, Forcible Entry, and Rapid Intervention Training.

Lewis & Clark is holding a BOFF class in Glen Carbon weekly on Wednesday. GCFPD has 6 members enrolled

EMS Skills Days are held every 6 weeks at Station 2 for area paramedics.

Joint Fire Training with Edwardsville FD is conducted every 6 weeks.

Training continues at structures on South State Route 159.

Apparatus Repairs: 1912 had brakes adjusted.

Major Incidents: None

Inspection/Preplans: Continuing daily inspections of commercial buildings. Currently 3 businesses remain in violation and are working towards compliance.

Grants: Applied for EMS Assistance Grant for 2023 to supplement CPR program, and still waiting for result.

Foreign Fire Insurance Board: Next meeting will be in October.

Volunteer Fire Department Association: Monthly meeting was held on July 18, at 7:30 pm. The Assn donated to Brett's First Responders and the Jake Ringering Foundation.

Other/PR: The next Neighborhood Meet and Greet is August 30, in Fields Crossing. GCFPD is hosting Friends & Family Day at the Heritage Museum on Sep 23 from 11 AM to 2 PM.

The Annual Awards Party in to be on Saturday, Jan 20, 2024 in the LeClaire Room at 5 PM

EMS Billing: Collection rate for July was 51.8%. YTD = 81.6%. Total collected \$472,023.49. GEMT amount is \$139,089.54.

Staffing: There was a request to add 2 new Part-Time FF: Joel Wellschleger and Andrew Seilheimer. There were two resignations: Justin Lisac and Gregory (Bubba) DeSutter. Trustee Humes moved to approve these personnel actions and Trustee Woolsey seconded. Motion passed unanimously.

Monthly CPR classes for the public have been started. They will be held on the first Tuesday of the month at 6 PM.

The Annual Awards Party has been schedule at the LeClaire Room on Saturday, Jan 20, 2024 at 5 PM.

INTERNAL ISSUES/ACCIDENTS: Thanks to the efforts of Deputy Chief Hood all of the ladder trucks passed their annual inspections.

OLD BUSINESS: A corrected copy of the deed for the MCT parking lot has gotten the approval of MadCo Maps and Plats. This saga is coming to an end thanks to the efforts of Trustee Humes. Item to remain on the agenda until the deed is in hand.

There was continued discussion of the proposed fire training grounds and the Village approval process. The Village is cooperating in an effort to expedite approval. Next step is presentation to Village Planning and Zoning. A study of the drainage at the site is required. Dep Chief Hood

recommended hiring Millennia Professional Services to complete this task based on the fact that they did the same type of study on the same property during approval of construction of Station 1. Trustee Humes moved to approve this action with an expenditure of up to \$15,000. Trustee Woolsey seconded and the motion passed unanimously.

Action on the creation of a Board of Fire Commissioners was tabled to the September Meeting.

NEW BUSINESS: Deputy Chief Hood provided an update on the drainage issue on the NE side of the hardstand. The Keller Co., at our request, dumped a load of clay soil in the drainage and it appears the issue has been temporarily mitigated. Keller provided an estimate of \$17,500 for complete rebuilding of the structure. President Harris moved to approve the amount and Trustee Humes seconded. The motion passed unanimously.

There was no action on end-of-life equipment.

There were no expenditures over \$20,000.

There were no expenditures under \$20,000.

Training Requests: The Board unanimously approved an amount of \$898.00 for Carl Walton to attend annual Fire/Arson Training Conference, and \$104.00 for Caleb Harrison for the NREMT National Test. Motion was by Trustee Woolsey and seconded by Trustee Williams.

The Board unanimously approved the purchase of seven sets of turnout gear at a cost of \$3,555 each. Motion was by President Harris and seconded by Trustee Williams.

There was no closed session at this meeting.

Closing Input from the Public: None.

There being no further business to attend to President Harris, at 8:36 PM moved to adjourn the regular August meeting. Trustee Woolsey seconded the motion and the meeting was adjourned by unanimous vote.

Submitted By: Ron Williams
GCFPD Secretary

2023 Meeting Schedule:

09-26-2023
10-31-2023
11-28-2023
01-02-2024 (December meeting)