

**Glen Carbon Fire Protection District  
199 South Main Street  
Glen Carbon, Illinois 62034**

**28 September 2021 – Minutes of District Regular Board Meeting**

**\*\*This meeting was held during the COVID-19 pandemic and during Governor Pritzker's Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District's agenda for the meeting.**

Trustees present: Treasurer Schaake, Trustee Williams, Trustee Humes, Secretary Otto

Trustees absent: President Harris

Fire/EMS Management Present: Chief Whitaker, Deputy Chief Hood, Asst. Chief Bowles, Lieutenant DeSutter, Fire Investigator Walton

Firefighter/EMS, Paid-On Call Firefighters, Part-Time EMS Present: Mike DeConcini, Doug Schultz, Chad VanRyn, Ralph Well

Others Present: None.

The Meeting was convened at 7:00 pm by Trustee Williams.

Trustee Williams led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

APPROVAL OF LAST MEETING MINUTES – Trustee Williams moved, seconded by Treasurer Schaake to approve the August 31 monthly and closed session minutes. Motion passed with Williams, Schaake and Otto voting yes and Trustee Humes abstaining.

COMMUNICATIONS –

South Roxana FPD Thanks for supporting their late Chief's funeral  
IAFPD Training and Communications  
Madison County Clerk June 28 Primary voting request for Station 1 polling site.  
Village of Maryville Annexation 5501 Old Camp Graham Road  
Madison County Real Estate Tax Bill – 0.00 billed  
Western Surety Company

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES – Audit due.

**OFFICIAL REPORTS:**

**TREASURER’S REPORT** – Treasurer Schaake reported the ending July Balance -- \$2,261,947.38. No Disbursement requests. Trustee Williams moved, seconded by Trustee Humes to approve the Treasurer’s Report. Motion passed unanimously.

**CHIEF’S REPORT –**

**Fire Department Status** – Asst. Fire Chief Bowles reported on the following:

Calls – 175 total in August. 143 EMS, 32 Fire and Other

Training – Hazardous Materials Operations – 8 of 9 have passed State testing

2 members will attend ICS 300 and 400

3 members will attend Vehicle Machinery Operations

4 members will attend Instructor 1

Public Education – September – Fire Safety in the Home

October – Stop the Bleed

October 9 – Open House at Station 1

Vehicle, Equipment and Facility Status.

Major Incidents – Chief Whitaker discussed 9/14 response to five calls during the storm. Additionally Chief Whitaker reported participation in September 11 ceremony, Collinsville Italian Fest and receipt of \$4,605.38 for Wood River Hazardous Material Response.

**Personnel Activity** – Treasurer Schaake moved, seconded by Trustee Williams to approve the following personnel actions:

Firefighter Jack Link resignation

Amy Smith and Rudy Smith brought on as Firefighters

Danny Gullledge return to part-time EMS. Motion passed unanimously.

**Ambulance EMS Service** – Chief Whitaker reported on call volume, personnel and vehicle status, training and collections. Billing collections for Fiscal Year 2021 continue at an above average success rate of above 78 percent with 100 percent plus collected in August.

**DISTRICT ADMINSTRATOR REPORT** – Deputy Chief Hood reported on inspections completed, vehicle and facility status. Parts are needed for the Breathing Air Compressor relocation. He is assisting with Glenfest fireworks request and Madison County dispatch backup plan.

**OLD BUSINESS –**

Covid-19 Operations – Governor’s mandate for vaccination or testing.

Disposition of unit 1942 remains pending bids.

Workout equipment purchases will be referred to the Foreign Fire Insurance Board for action.

New Maryville Chief has requested a meeting to discuss the Mutual Aid Agreement.

Other – None

### **NEW BUSINESS –**

President Harris has appointed Carl Walton and Chris Otto to the Firefighters Pension Fund Board.

The following have been voted by their peers to the Foreign Fire Insurance Board: Chad VanRyn, Alex Campbell, James Schulte, Rachel Fiorini, Andrew Dodge and Doug Schultz.

Creation of Cadet program in conjunction with the Boy Scouts: Trustee Humes moved, seconded by Trustee Williams to approve the Chief's recommendation to start up the program. Motion passed unanimously.

The Board authorized Chief Whitaker to sell or dispose of excess property as needed.

Engine 1993 repairs – Secretary Otto moved, seconded by Trustee Humes to approve \$4,500. Motion passed unanimously.

Trail parking lot and access road: Deputy Chief Hood will coordinate details of possible sale with MCT.

Trustee Williams moved, seconded by Trustee Humes to approve Resolution for ICLG/TPA Foreign Fire Insurance Tax option. Motion passed unanimously.

Equipment Requests under \$20K:

Trustee Williams moved, seconded by Treasurer Schaake to approve \$5,405 to replace Satcom Liberator Max headsets on 1935. Motion passed unanimously.

Trustee Williams moved, seconded by Treasurer Schaake to approve \$1,400 for purchase of Airway Larry training device. Motion passed unanimously.

Trustee Humes moved, seconded by Trustee Williams to approve \$1,450 for replacement of Knox Box. Motion passed unanimously.

Training Requests. Secretary Otto moved, seconded by Trustee Williams to approve \$9,000 for Firefighter DeSutter to attend a 15-month EMS course at Lewis & Clark Community College with the objective of qualifying as a full-time Firefighter/EMT for the Glen Carbon Fire Protection District. Motion passed unanimously.

Other: Secretary Otto noted that he has heard positive feedback about Ralph Well's role on the Madison County 911 Committee.

Closing Public Input: None.

ADJOURNMENT – Motion by Trustee Williams, seconded by Treasurer Schaaake to adjourn meeting. Adjourned by unanimous agreement at 8:15 pm.

Next scheduled meeting is Tuesday October 26.

Submitted by: Christopher P. Otto  
GCFPD Secretary

2021 Meeting Schedule: NOVEMBER 30, JANUARY 4, 2022 DECEMBER MEETING DATE

2022 Meeting Schedule: JANUARY 25, FEBRUARY 22, MARCH 29, APRIL 26, MAY 31,  
JUNE 28, JULY 26, AUGUST 30, SEPTEMBER 27, OCTOBER 25, NOVEMBER 29,  
JANUARY 3, 2023 (DECEMBER DEFERRED MEETING DATE