

**Glen Carbon Fire Protection District  
199 South Main Street  
Glen Carbon, Illinois 62034**

**31 August 2021 – Minutes of District Regular Board Meeting**

**\*\*This meeting was held during the COVID-19 pandemic and during Governor Pritzker's Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District's agenda for the meeting.**

Trustees present: President Harris, Treasurer Schaake, Trustee Williams, Secretary Otto

Trustees absent: Trustee Humes

Fire/EMS Management Present: Chief Whitaker, Deputy Chief Hood, Asst. Chief Bowles

Firefighter/EMS, Paid-On Call Firefighters, Part-Time EMS Present: Chad VanRyn, Tony Hargis, James Schulte, Ralph Well, Nate Wahl

Others Present: None.

The Meeting was convened at 6:58 pm by President Harris.

President Harris led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

**Public Hearing 2021-2022 Budget:** Treasurer Schaake reported the following receipts and cash on hand of \$5,125,957.000. There was no public comment. President Harris moved, seconded by Trustee Williams to approve the 2021-2022 Appropriation Ordinance. Motion passed unanimously.

**APPROVAL OF LAST MEETING MINUTES** – President Harris moved, seconded by Trustee Williams to approve the July 27 Special Personnel and closed session, Special Budget and monthly board minutes. Motion passed unanimously.

**COMMUNICATIONS –**

- GCFPD Public Education Schedule
- Madison County Board of Review Exemption for 2021 property taxes
- Judy Boyles letter of appreciation
- Stephen Cuppett letter of appreciation
- Article 4 pension funds

Station Change of mailing address  
Essential Trustee input requested by IAFFD  
9/11 Memorial Service at Edwardsville American Legion 12-1 pm

**REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES**

2021/2022 Budget Appropriation and Ordinance adopted  
Semiannual review of closed session minutes  
Annual tax levy ordinance  
Treasurer's statements  
IDHR Report for Sexual Harassment training requirements

**OFFICIAL REPORTS:**

**TREASURER'S REPORT** – Treasurer Schaake reported the ending July Balance -- \$2,038,366.33. No Disbursement requests. President Harris moved, seconded by Trustee Williams to approve the Treasurer's Report. Motion passed unanimously.

President Harris moved, seconded by Trustee Williams to approve Resolution 6.72 to include compensation under an Internal Code 125 Plan as IMRF earnings and Resolution 6.74 to include taxable allowance as IMRF earnings. Motion passed unanimously.

**CHIEF'S REPORT** –

**Fire Department Status** – Asst. Fire Chief Bowles reported on the following:  
Calls – 167 total in July. 129 EMS, 38 Fire and Other  
Training – Basic Officer Fire Fighter complete – 9 have passed State testing.  
Hazardous Materials Operations – 6 have passed State testing  
Tanker Shuttle Training at Troy Truck Center August 16  
Truck Company Operations – September  
Public Education – August 18 Meet and Greet at Schon Park  
August 25 Bicycle Safety  
Vehicle, Equipment and Facility Status.

Major Incidents – Chief Whitaker discussed responses to structural fires, and a bicycle and motorcycle accidents.

Chief Whitaker reported working on the following grants:  
State Fire Marshal Grant : \$10,208.00  
Illinois American Water Grant: \$1,000.00  
Illinois Public Risk Grant: \$4,367.00

**Personnel Activity** – President Harris moved, seconded by Treasurer Schaake to approve a 6 month leave of absence for Kyle Bowles and hire of part-time EMT Andrew Walsh. Motion passed unanimously.

**Ambulance EMS Service** – Chief Whitaker reported on call volume, personnel and vehicle status, training and collections. Billing collections for Fiscal Year 2021 continue at an above average success rate of above 75 percent. 2 full-time personnel are on leave.

**DISTRICT ADMINSTRATOR REPORT** – Deputy Chief Hood reported on inspections completed, vehicle and facility status. A sinkhole has developed in front of Station 1 that will be marked for safety and addressed. The aerals passed certification. Parts are needed for the Breathing Air Compressor. Two vehicles await accident insurance resolution. Lowes authorized removal of charges due to an unauthorized requisition.

**OLD BUSINESS** –

Covid-19 Operations – Masks are now required indoors.

President Harris moved, seconded by Secretary Otto to approve Edwardsville Mutual Aid Agreement as currently drafted with amendments recommended by legal counsel. Motion passed unanimously.

Disposition of unit 1942 remains pending.

President Harris moved, seconded by Treasurer Schaake to approve creation of a Foreign Fire Insurance Board with Ordinance 21-215. Motion passed unanimously.

Consideration of IPPFA/NPPFA has been deferred indefinitely.

Workout equipment purchases await Association action.

Other – Finalization of Maryville Mutual Aid Agreement pends.

**NEW BUSINESS** –

President Harris moved, seconded by Trustee Williams to establish a Glen Carbon Firefighters Pension Fund Board with Ordinance 21-216. Motion passed unanimously. President Harris will appoint 2 members to this Board at a later date.

Asphalt repair to bike trail parking lot and roadway: Deputy Chief Hood reported that the District will be sharing the cost of \$4,500 in repairs with the Village of Glen Carbon and Madison County Transit for an estimated cost of \$1,325.

President Harris moved, seconded by Treasurer Schaake to approve an intergovernmental agreement for utilization of GEMT Billing for Medicaid patients which will result in considerable additional reimbursements we are not currently receiving. Motion passed unanimously.

Elgibility List for Firefighter/Paramedics: Chief Whitaker proposed a comprehensive screening protocol consisting of the following: Written Exam, Oral Interview, Preference Points for

Military Service, Education, Years of Service, medical/physical/drug testing, Candidate Physical Ability Test (CPAT) Card and EMS certification by start date. President Harris moved, seconded by Treasurer Schaake to approve this process. Motion passed unanimously.

President Harris moved, seconded by Trustee Williams to approve continuation of Focal Point snow removal contract for 2021-2022 season. Motion passed unanimously.

Equipment Requests under \$20K: President Harris moved, seconded by Trustee Williams to approve \$15,000 for 6 sets of turnout gear at a cost of \$2,496 each. Motion passed unanimously.

Training Requests. President Harris moved, seconded by Trustee Williams to approve \$685 total for Rachel Fiorini to attend Instructor and Rescue Tech Training. Motion passed unanimously.

Other: None.

President Harris moved, seconded by Trustee Williams to adjourn meeting to go into Closed Session to discuss personnel matters pursuant to Section 2(c)(1) of the IL OMA. Meeting adjourned at 8:43 pm.

Meeting reconvened at 9:13 pm.

Closing Public Input: None.

ADJOURNMENT – Motion by President Harris, seconded by Trustee Williams to adjourn meeting. Adjourned by unanimous agreement at 9:15 pm.

Next scheduled meeting is Tuesday September 28.

Submitted by: Christopher P. Otto  
GCFPD Secretary

2021 Meeting Schedule: OCTOBER 26, NOVEMBER 30, JANUARY 4, 2022 DECEMBER MEETING DATE