

**Glen Carbon Fire Protection District
199 South Main Street
Glen Carbon, Illinois 62034**

26 January 2021 – Minutes of District Regular Board Meeting

****This meeting was held during the COVID-19 pandemic and during Governor Pritzker's Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District's agenda for the meeting.**

Trustees present: President Harris, Treasurer Schaake, Trustee Humes, Trustee Williams, Secretary Otto

Trustees absent: None

Fire/EMS Management Present: Deputy Chief Hood, Deputy Chief Whitaker, Asst. Fire Chief Bowles, Capt. Russ Kopesky, Capt. Doug Schultz, Capt. Jay Steinhauer

EMS Present: Sharon Heuser, Jason Reaka, Zack Napoli, Chad VanRyn, Cameron Overholtz, Alex Campbell, James Schulte, Nathan Wahl, D. Davis

Firefighters Present: Alex Barnes, David Budwell, Ben Bullock, Mike DeConcini, Greg DeSutter, Andrew Dodge, Tony Hargis, Rachel Robert, Frank Slemmer, Johnny Warren, Ralph Well

Others Present: Erica Conway Harriss

The Meeting was convened at 7:00 pm by President Harris.

President Harris led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

APPROVAL OF LAST MEETING MINUTES – Motion by Trustee Humes, seconded by Trustee Williams to approve the January 5 monthly meeting minutes. Motion passed unanimously.

Motion by President Harris, seconded by Trustee Williams to Adjourn Meeting to go into Closed Session. Session to discuss personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act. Motion passed unanimously and meeting was adjourned at 7:04 pm.

Meeting reconvened by unanimous agreement at 8:39 pm.
Discussion/Action regarding closed session discussion personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act: Motion by President Harris, seconded by Trustee Humes to accept resignation of Eric Wilson as Chief and approve Deputy Chief Larry Hood and Deputy Chief Jason Whitaker to share the command role on an interim basis. Motion passed unanimously.

COMMUNICATIONS –

IAFPD Winter Conference Feb. 20.
Anderson Hospital Tax Exemption Request
Check from Glen Carbon Volunteer Fire Department Association for \$1 for transfer to title to Old Dodge truck.
Illinois Public Risk

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES – Roster of Trustees for Statement of Economic Interest provided to Madison County.

OFFICIAL REPORTS:

TREASURER’S REPORT – Treasurer Schaake reported the following financial information:

	Fire	EMS	Total
Beginning Balance	2,688,972.54	633,045.18	3,322,017.72
Deposits	201,659.95	225,707.08	427,367.03
Expenditures	(561,518.95)	(106,411.25)	(667,930.20)
Net Activity for the Month	(359,859.00)	119,295.83	(240,563.17)
Ending Balance	2,329,113.54	752,341.01	3,081,454.55
Bank Statement Balance	2,335,171.50	770,404.54	3,105,576.04

Disbursement Request – None.

Motion by President Harris, seconded by Trustee Williams to approve Treasurer’s Report. Motion passed unanimously.

CHIEF’S REPORT –

Fire Department Status – Asst. Fire Chief Bowles reported on equipment, vehicles, training. December call volume was 99 EMS, 26 Fire or Other. Basic Operations Fire Fighter (BOFF) Training will be conducted Jan. 5 to May 22, 2 days a week, one session at Station 1, one session online. A South Station Road structure fire had a major response from multiple departments with excellent response times, coordination of resources and results.

Personnel – Motion by President Harris, seconded by Treasurer Schaake to accept resignations of FF Zachary Papp and part-time EMT Michael Mikoff. Motion passed unanimously.

Ambulance EMS Service – Deputy Chief Whitaker reported on call volume, personnel status, Covid operations status and vehicle repairs.

DISTRICT ADMINSTRATOR REPORT – Deputy Chief Hood reported on inspections and building repairs. He completed a pre-construction site survey with the Village of Glen Carbon. A new ambulance is under contract with American Response Vehicles in North Carolina and is slated for delivery later in the year.

OLD BUSINESS –

Covid-19 Operations – Deputy Chief Whitaker said CoVid vaccination is scheduled for Feb 2.

Firefighter Medical Testing – 10 are pending. Deadline will be extended past Jan. 31 but must be completed prior to physical testing.

Firefighter Physical Testing scheduled for February 4, 6, 11.

Motion by Trustee Humes, seconded by Treasurer Schaake to approve District Lock-Out Tag-Out policy. Motion passed unanimously.

Motion by Treasurer Schaake, seconded by Trustee Humes allowing Fire Fighter Association to resume meeting at Station 1. Trustee Williams moved that the issue be tabled until the February meeting. Motion to table the previous motion passed unanimously.

Motion by Trustee Williams, seconded by Secretary Otto to modify color scheme for unit 1930 from red wrap approved at Jan. 5 meeting to maintain green with painting of damaged area, applying of appropriate decals and other required work to be conducted in the most cost effective and time efficient manner so unit might be placed back into service. Motion passed unanimously.

Other – Deputy Chief Whitaker noted that an alleged smoking incident occurred inside a station bay and appropriate policy notices were posted.

NEW BUSINESS –

Motion by Treasurer Schaake, seconded by President Harris to approve 2020 Tax Abatement for new station bond ordinance. Motion passed unanimously.

Employee/Volunteer Open meeting is scheduled for Feb. 17.

Proposed Fire Department Association By Laws revision: The Board felt a further revision reflecting the current role of the Association and shedding prior historical practices of input or determination of District policy, hiring, membership and standards would be in order.

Equipment Requests under \$20K: Replacement of Station 2 doors for \$2,000 or less and 2 batteries for CPR devices at \$755 each.

Training Requests: None.

Other: Deputy Chief Whitaker reported an egregious incident where one of our EMS units was sent on a 5-hour odyssey during a transfer requested by Anderson Hospital. He noted that we are one of the last Districts that is willing to take on transfers of out of District residents and this, though infrequent, has led to other problems taking our units out of the area. Discussion ensued over whether it was prudent participate in this and let our units leave the area. A policy will be developed for the February meeting.

ADJOURNMENT – Motion by Trustee Williams, seconded by Secretary Otto to adjourn meeting. Adjourned by unanimous agreement at 10:10 pm.

Next Meeting is Wednesday February 17 – Special Open Meeting
Tuesday February 23 Monthly Board Meeting

Submitted by: Christopher P. Otto
GCFPD Secretary

2021 Meeting Schedule: MARCH 30, APRIL 27, MAY 25,
JUNE 29, JULY 27, AUGUST 31, SEPTEMBER 28, OCTOBER 26, NOVEMBER 30,
JANUARY 4, 2022 DECEMBER MEETING DATE