

Glen Carbon Fire Protection District
199 South Main Street
Glen Carbon, Illinois 62034

26 October 2021 – Minutes of District Regular Board Meeting

****This meeting was held during the COVID-19 pandemic and during Governor Pritzker’s Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District’s agenda for the meeting.**

Trustees present: President Harris (Remote), Treasurer Schaake, Trustee Williams, Trustee Humes, Secretary Otto

Trustees absent: None

Fire/EMS Management Present: Chief Whitaker, Deputy Chief Hood, Asst. Chief Bowles, Captain Campbell, Lieutenant Fiorini

Firefighter/EMS, Paid-On Call Firefighters, Part-Time EMS Present: Andrew Dodge, Doug Schultz, Chad VanRyn, Nate Wahl, Johnny Warren, Ralph Well

Others Present: None.

The Meeting was convened at 7:02 pm by Trustee Humes.

Trustee Humes led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

APPROVAL OF LAST MEETING MINUTES – Treasurer Schaake moved, seconded by Trustee William to approve the September 28 minutes. Motion passed unanimously.

COMMUNICATIONS –

Village Communicator submission made by Chief Whitaker
IAFPD Essential Trustee Training Nov. 12-13
Stobbs Sinclair Verification of Publication

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES – Annual Audit will be completed by Nov. 30 deadline.

OFFICIAL REPORTS:

TREASURER'S REPORT – Treasurer Schaake reported the ending September Balance -- \$2,541,571.56. Disbursement request of \$45,720 for annual combined insurance bill. Secretary Otto moved, seconded by Trustee Humes to approve the Treasurer's Report and disbursement. Motion passed unanimously.

CHIEF'S REPORT –

Fire Department Status – Asst. Fire Chief Bowles reported on the following:

Calls – 156 total in September. 130 EMS, 26 Fire and Other

Training – 1 member completed Rope Rescue Technician

1 member completed Fire Investigator

1 member completed Fire Apparatus Engineer

3 members completed Vehicle and Machinery Operations

4 members completed Instructor 1

Paid on Call and Full-Time staff completed 606.5 Sept. Training hours

October trainings included a tour of the new Brightly Senior Living facility, Lego Logistics and helicopter landing zone class.

November training will include Hazardous Material Refresher and EMS Equipment Ops Training was conducted with all three Edwardsville Fire Department shifts and will be ongoing.

Public Education – October 27 – Stop the Bleed

November 17 – Fire Extinguishers

TBD – CPR and Stop the Bleed to St. James Lutheran congregation

Vehicle, Equipment and Facility Status:

1993 engine repairs completed and returned to service

1991 replaced brakes, rotors and tires

1990 rotated tires and inspected brakes due to a vibration, will be replacing rotors

1935 check engine light repairs completed

Major Incidents – Roof AC unit fire at Eden Village Assisted Living Facility

Mutual Aid to Highland for a structure fire

Chief Whitaker commended the Oct. 25 rapid and massive response to a structure fire off IL-162. The fire was contained to the garage.

Officer's Meeting – Annual evaluations to be completed by December.

2022 Training Schedule in development

Captain Knowles will lead development of retention program and conduct exit interviews with members who resign.

Grants -- \$1,000 from Illinois American Water

\$4,387 from IPRF

State Fire Marshall Grant pending

Foreign Fire Insurance Board held its first meeting, developed Bylaws, sent to Attorney for input, will be presented to Board upon approval.

Other/PR

Oct. 16 – Participated in Touch a Truck in Edwardsville

Oct. 25 – Truck or Treat at New Bethel Church

Oct. 31 – Edwardsville Halloween Parade

Completed Fire Safety presentations at La Petite Academy, YMCA Day Care,
Together We Learn and St. Thomas Day Care
Completed annual Fire Drill at Glen Carbon Elementary

Personnel Activity – Treasurer Schaake moved, seconded by Trustee Williams to approve the following personnel actions:

Collin Boyd and Ethan Manley brought on as Paid-On-Call Firefighters
Jim Travis return to part-time EMS. Motion passed unanimously.
FF/Paramedic Camron Overholtz returned from paternity leave
Paramedic Supervisor Heuiser remains on emergency leave
Part-Time Paramedic John Miller on medical leave due to off duty injury

Ambulance EMS Service – Chief Whitaker reported on call volume, personnel and vehicle status, training and collections. Ambulance 1941 bumped into Ladder 1933 with no injuries or damage. Billing collections for September unavailable.

DISTRICT ADMINSTRATOR REPORT – Deputy Chief Hood reported on inspections completed, vehicle and facility status. Relocation of Breathing Air Compressor and repairs have been completed.

OLD BUSINESS –

Covid-19 Operations – Chief Whitaker has reviewed a draft policy based on the Illinois Governor’s mandate for vaccination or testing and recommends no action at this time. The Board concurred.

Trustee Humes moved, seconded by Secretary Otto to accept of bid of \$30,010 for unit 1942 from Lifestar Ambulance. Motion passed unanimously.

Maryville Mutual Aid Agreement pends discussions between their Chief and Mayor.

Trail parking lot and access road acquisition by MCT: MCT has hired Juneau Associates to provide professional land surveying services to prepare a vacation plat for existing parking lot easement and a portion of ingress/egress easement, provide a topographic survey of the existing travel parking lot and parking lot entrance and provide a boundary survey, plat and description of parking lot area and ingress/egress easement from the Main Street Parking lot tract to be conveyed to MC.

Additionally, the District wants to maintain access to the grassy area for a future burn tower, have permission to use the trail lot for overflow parking with the provision of no overnight parking, relocate existing power base to the rear of the lot for the future burn tower, remove a power pole and widening the drive/entrance area.

Other – None

NEW BUSINESS –

The Board agree to move its June 28, 2022 Board meeting to June 29 to accommodate the June 28 election date.

Treasurer Schaake moved, seconded by Trustee Williams to increase the 2021 Tax Levy by 5 percent to \$1,268,430 for Corporate/Fire, \$1,268,430 for EMS and \$155,000 for insurance. Motion passed unanimously.

The Board took no action on tax assessment appeals.

Trustee Williams moved, seconded by Trustee Humes to approve the Pension Pickup Ordinance 21-218. Motion passed unanimously.

Treasurer Schaake moved, seconded by Trustee Williams to approve donation of excess Stryker Power Load Stretcher with an estimated value of \$100 to St. Elizabeth's Hospital. Motion passed unanimously.

Discussion of Bonding of Capt. Alex Campbell will be deferred until it can be determined who will be Foreign Fire Insurance Board Treasurer.

Equipment Requests under \$20K: None.

Training Requests. Trustee Humes moved, seconded by Trustee Williams to approve \$225 for Investigator Carl Walton's Fire/Fraud Investigator course and \$2,709.52 for Capt. Robert Knowles for Company Fire Officer course and expenses. Motion passed unanimously.

Other: None.

Closing Public Input: None.

ADJOURNMENT – Motion by Treasurer Schaake, seconded by Trustee Williams to adjourn meeting. Adjourned by unanimous agreement at 8:07 pm.

Next scheduled meeting is Tuesday November 30.

Submitted by: Christopher P. Otto
GCFPD Secretary

2021 Meeting Schedule: JANUARY 4, 2022 DECEMBER MEETING DATE

2022 Meeting Schedule: JANUARY 25, FEBRUARY 22, MARCH 29, APRIL 26, MAY 31, JUNE 29, JULY 26, AUGUST 30, SEPTEMBER 27, OCTOBER 25, NOVEMBER 29, JANUARY 3, 2023 (DECEMBER DEFERRED MEETING DATE)

