

**Glen Carbon Fire Protection District  
199 South Main Street  
Glen Carbon, Illinois 62034**

**25 May 2021 – Minutes of District Regular Board Meeting**

**\*\*This meeting was held during the COVID-19 pandemic and during Governor Pritzker’s Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District’s agenda for the meeting.**

Trustees present: President Harris, Treasurer Schaake, Trustee Humes, Trustee Williams, Secretary Otto

Trustees absent: None

Fire/EMS Management Present: Chief Whitaker, Deputy Chief Hood, Asst. Chief Bowles, Capt. Doug Schultz (V), Capt. Jay Steinhauer, Fire Investigator Carl Walton

EMS Present: Jason Reaka (V), Chad VanRyn (V), Kiko Perez (V), Cameron Overholtz, James Schulte (V),

Firefighters Present: Alex Barnes, Gregory DeSutter, Andrew Dodge, Tony Hargis, Frank Slemer, Steve Slemer, Ralph Well

Others Present: None

The Meeting was convened at 7:00 pm by President Harris.

President Harris led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

APPROVAL OF LAST MEETING MINUTES – Trustee Williams moved, seconded by Trustee Humes to approve the April 27 regular and closed session minutes and May 12 special minutes. Motion passed unanimously.

COMMUNICATIONS –

IAFPD Conference June 24-26

Village of Maryville Annexation Petitions – 2008 Hillcreek Rd, 3047 Keebler Road, 5508 Old Camp Graham Rd, all Collinsville, 6036 Cherokee Ave., Madison County  
Letter of Appreciation from Chief Whitaker to EMTs for EMS Week, May 16-22.

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES  
Review/Approve Board Assignments in June.

**OFFICIAL REPORTS:**

**TREASURER’S REPORT** – Treasurer Schaake reported the following financial information:

	Fire	EMS	Total
Beginning Balance	2,013,751.40	567,195.10	2,580,946.50
Deposits	1,847.69	34,097.82	35,945.51
Expenditures	(93,192.11)	(128,117.30)	(221,309.41)
Net Activity for Month	(91,344.42)	(94,019.48)	(185,363.90)
Ending Balance	1,922,406.98	473,175.62	2,395,582.60
Bank Statement Bal	1,932,383.61	515,376.88	2,447,760.49

Disbursement Request – None.

President Harris moved, seconded by Trustee Williams to approve Treasurer’s Report. Motion passed unanimously.

**CHIEF’S REPORT** –

**Fire Department Status** – Asst. Fire Chief Bowles reported on the following:

Calls – 148 total in April. 114 EMS, 34 Fire and Other

Training – Basic Officer Fire Fighter -- 9 members completed May 22.

Vehicle, Equipment and Facility Status.

Mutual Aid Agreements with Maryville and Edwardsville are progressing.

**Personnel Activity** – Motion by Trustee Humes, seconded by Treasurer Schaake to approve hire of 4 Paid-On Call Firefighters recommended by Chief Whitaker: Jay Aldous, Zachary Duffield, John Link, Denny Riggs, and Part-Time-Paramedic John Miller. Motion passed unanimously.

**RETIREMENT:** Chief Whitaker presented Firefighter Steven Slemmer with his helmet and recognition for 42 years of service to the Glen Carbon Fire Protection District. Congratulations were expressed by the District Management, Board and all attending.

Chief Whitaker noted his follow up with members who have received 1<sup>st</sup> Quarter notification letters and of their future intentions.

**Ambulance EMS Service** – Chief Whitaker reported on call volume, personnel and vehicle status, Covid operations and Billing Collections. Billing collections for Fiscal Year 2021 are near 80 percent which is an outstanding result compared to previous years.

Stop the Bleed Classes were held May 20. That and other valuable training available to the public will be ongoing.

Crews were treated to lunch for EMS Week May 16-22.

Anderson Hospital EMS meetings were productive.

**DISTRICT ADMINSTRATOR REPORT** – Deputy Chief Hood reported on inspections completed, vehicle and facility status.

**OLD BUSINESS** –

Covid-19 Operations – No updates

Trustee Humes moved, seconded by Treasurer Schaake to approve Engineer role for Paid-On-Call members. Motion passed unanimously.

Personalizing fire helmets – Chief Whitaker showed an example and will submit a proposal with costs for June.

President Harris moved, seconded by Trustee Williams to approve an EMS Hardship Bill Waiver Policy presented by Chief Whitaker. Motion passed unanimously.

Other – None.

**NEW BUSINESS** –

Glen Carbon Fire Protection District Rank Structure: President Harris moved, seconded by Treasurer Schaake to approve the rank structure revision proposal developed by Chief Whitaker. Motion passed unanimously.

Equipment Requests under \$20K:

Motion by President Harris, seconded by Trustee Humes to approve purchase of 16 Fire Helmets for a total cost of \$4,679.20 Motion passed unanimously.

Motion by Treasurer Schaake, seconded by Trustee Williams, to approve purchase of Command Vehicle laptops for a total cost of \$8,318.55. Motion passed unanimously.

Training Requests. Treasurer Schaake moved, seconded by Trustee Humes to approve a \$200 training request for fire college. Motion passed unanimously.

Other: Secretary Otto advised that the Village of Glen Carbon has a small homeless population that could have a future impact at Station 1 due to proximity to the bike trail.

Closing Public Input: None.

Motion by Trustee Williams, seconded by Treasurer Schaaake to Adjourn Meeting to go into Closed Session. Session to discuss personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act. Motion passed unanimously and meeting was adjourned at 7:45 pm.

Meeting reconvened by unanimous agreement at 8:09 pm.

Discussion/Action regarding closed session discussion personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act:

President Harris moved, seconded by Trustee Williams to allow Secretary Otto to sign the union contract in the absence of President Harris. Motion passed unanimously.

ADJOURNMENT – Motion by President Harris, seconded by Trustee Williams to adjourn meeting. Adjourned by unanimous agreement at 8:10 pm.

Next scheduled meeting is Tuesday June 29.

Submitted by: Christopher P. Otto  
GCFPD Secretary

2021 Meeting Schedule: JULY 27, AUGUST 31, SEPTEMBER 28, OCTOBER 26,  
NOVEMBER 30, JANUARY 4, 2022 DECEMBER MEETING DATE