

**Glen Carbon Fire Protection District
199 South Main Street
Glen Carbon, Illinois 62034**

29 June 2021 – Minutes of District Regular Board Meeting

****This meeting was held during the COVID-19 pandemic and during Governor Pritzker's Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District's agenda for the meeting.**

Trustees present: President Harris, Treasurer Schaake, Trustee Humes, Trustee Williams, Secretary Otto

Trustees absent: None

Fire/EMS Management Present: Chief Whitaker, Deputy Chief Hood, Asst. Chief Bowles, Capt. Robby Knowles plus Family, Capt. Jay Steinhauer plus Family, Capt. Alex Campbell plus Family, Lt. Kiko Perez plus Family, Lt. Jason Reaka plus Family, Fire Investigator Carl Walton, EMS Supervisor Sharon Heuser

Fulltime Firefighter/EMS Present: Chad VanRyn plus Family, Camron Overholtz, James Schulte and Family, Zack Napoli, Nate Wahl and Family,

Paid-On-Call Volunteer Firefighters Present: Mike DeConcini, Gregory DeSutter, Andrew Dodge, Rachel Fiorini, Mark Knowles, Johnny Warren, Ralph Well, Danny Picarella

Part-Time EMS Present: Steve Perry

Others Present: Numerous family members for swearing in and presentations.

The Meeting was convened at 7:00 pm by President Harris.

President Harris led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

Basic Operations Fire Fighter Course Completion Presentation: Chief Whitaker listed the following essential course work completed:

Basic Operations Firefighter
Hazardous Materials Awareness
Hazardous Materials Operations
Technical Rescue Awareness

Fire Service Vehicle Operator
Courage to be Safe
NIMS 100
NIMS 700

He awarded Certificates of completion and challenge coins to:

Assistant Chief Tom Bowles
Firefighter Mark Knowles
Firefighter Rachel Fiorini
Lieutenant Jason Reaka
Lieutenant Kiko Perez
Firefighter/Paramedic Camron Overholtz
Firefighter/Paramedic Nathan Wahl
Firefighter/Paramedic Zack Napoli
Part-Time Paramedic Alex McClinton

President Harris moved, Seconded by Trustee Williams to approve administration of the Oath of Office and Swearing in of new FireFighter/EMS personnel. Motion passed unanimously. President Harris recognized the efforts of Trustee Williams in leading this effort based on the recommendations of the McGrath Study.

Following the Board's unanimous approval, Chief Whitaker administered the Oath of Office and swore in the following newly designated Firefighter/EMS: Zach Napoli, Camron Overholtz, James Schulte, Chad VanRyn, Nate Wahl. They were then presented badges which were pinned on by attending family and friends.

Chief Whitaker also administered the Oath of Office and swore in the following Firefighter Officers: Assistant Chief Bowles, Captain Robby Knowles and Captain Jay Steinhauer, and Firefighter/EMS Officers: Captain Alex Campbell, Lieutenant Kiko Perez and Lieutenant Jason Reaka. They were then presented with badges which were pinned on by attending family and friends.

After congratulating the newly designated firefighter management and dual qualified firefighter/EMS, President Harris allowed those who wished to depart to do so as the Board resumed its regularly scheduled business.

APPROVAL OF LAST MEETING MINUTES – President Harris moved, seconded by Treasurer Schaake to approve the May 25 regular and closed session minutes. Motion passed unanimously.

COMMUNICATIONS –

Village of Maryville Annexation Petition received
Village of Glen Carbon October Glenfest Planning Meeting July 1
IAFPD featured Station 1 on page 42 of their Spring issue of The Fire Call.

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES

Trustee Williams moved, seconded by Trustee Humes to approve Board assignments remaining the same as the previous year. Motion passed unanimously.

Budget Meeting 6:30 pm July 27

Budget Public Hearing 6:30 pm Aug. 31

OFFICIAL REPORTS:

TREASURER’S REPORT – Treasurer Schaake reported the ending May balance: \$1,987,554.19. He made appropriate Budget reclass entries for Fiscal Year 2020/2021 and disbursements as reported.

President Harris moved, seconded by Trustee Williams to approve the Treasurer’s report, Budget reclass entries and disbursements. Motion passed unanimously.

President Harris moved, seconded by Trustee Humes to approve Franklin & Vaughn’s accounting services agreement for another year at \$800 per month, an increase that better reflects the service provided which has been excellent. Motion passed unanimously.

CHIEF’S REPORT –

Fire Department Status – Asst. Fire Chief Bowles reported on the following:

Calls – 129 total in May. 110 EMS, 19 Fire and Other

Training – Basic Officer Fire Fighter – State testing is in progress.

Fire Service Vehicle Operations practical July 21

Vehicle, Equipment and Facility Status.

Mutual Aid Agreements with Maryville and Edwardsville are progressing.

Chief Whitaker discussed some major incidents including a child near drowning rescue and a house fire that was rapidly responded to and saved. Carl Walton has installed 30 pavers and the memorial and 22 car seats have been installed. Station 1 hosted a car seat training class last week. Firefighter Andrew Dodge has been certified for installation.

Duty Days will be available 7 days a week.

A comprehensive goals and objectives document has been provided that shows rapid and commendable progress.

Mutual Aid Agreements with Maryville and Edwardsville area in progress.

Personnel Activity – Motion by President Harris, seconded by Trustee Williams to accept resignation of Part Time EMS Steve Perry after 14 years of service. Motion passed unanimously. He thanked the District for the opportunity to serve and complemented its

management and leadership as well as the recent efficient conclusion of a four-year union agreement which he represents.

RETIREMENT: None.

Ambulance EMS Service – Chief Whitaker reported on call volume, personnel and vehicle status, training and collections. Billing collections for Fiscal Year 2021 continue at an above average success rate. The new 1941 ambulance was delivered Friday June 25 and is being prepared for service. There will be a daily 9 am Zoom briefing for all personnel to ensure everyone is kept advised of developments and ongoing operations.

DISTRICT ADMINSTRATOR REPORT – Deputy Chief Hood reported on inspections completed, vehicle and facility status, new construction meetings and email maintenance. He will provide an update on what emails may be safely deleted in compliance with state requirements.

OLD BUSINESS –

Covid-19 Operations – No updates

Personalizing fire helmets – Chief Whitaker requested \$3,307 to order 50 helmet ID placards at \$66.14 each. President Harris moved, seconded by Trustee Williams to approve. Motion passed unanimously.

Other – None.

NEW BUSINESS –

2021/2022 Tentative Budget and Appropriation Ordinance will be presented at the July 27 Special 6:30 pm meeting.

The Illinois Secretary of State Police withdrew its request to store the Metro East Bomb Squad Response Vehicle at Station 1.

Combined Firefighter/EMS duty assignment rosters will officially start July 1. Chief Whitaker and Secretary Otto will coordinate a news release.

President Harris moved, seconded by Trustee Humes to approve the 2021-2025 Union 1700/Glen Carbon Fire Protection District contract designating the combined Firefighter/EMS role.

New 1941 Ambulance: President Harris moved, seconded by Treasurer Schaake to approve payment of \$242,345 in the current fiscal year. Motion passed unanimously.

Spare 1942 Ambulance: Chief Whitaker considers 2012 Osage ambulance with 34K miles expendable. There is local interest from other departments and districts and it could be sold for

\$25-30,000. There was discussion whether to open it up for bids or discuss directly with Village of Glen Carbon police who are exploring it as a platform. Chief Whitaker and Deputy Chief Hood will take for action and report in July.

President Harris moved, seconded by Trustee Williams to relocate the Breathing Air Compressor from its cramped location at Station 2 to Station 1 for an estimated cost of \$4,000. Motion passed unanimously.

Equipment Requests under \$20K: None.

Training Requests. President Harris moved, seconded by Trustee Humes to approve a no cost training and \$200 testing request for Rachel Fiorini. Motion passed unanimously.

Other: Chief Whitaker is planning for a Fall barbeque and awards event for membership as well as resuming an Open House for the public. Trustee Humes reported a positive experience at the IAFFPD Conference and said the Illinois Fire Academy tour was particularly impressive.

Closing Public Input: None.

ADJOURNMENT – Motion by President Harris, seconded by Trustee Williams to adjourn meeting. Adjourned by unanimous agreement at 8:52 pm.

Next scheduled meeting is Tuesday July 27.

Submitted by: Christopher P. Otto
GCFPD Secretary

2021 Meeting Schedule: AUGUST 31, SEPTEMBER 28, OCTOBER 26, NOVEMBER 30,
JANUARY 4, 2022 DECEMBER MEETING DATE